

REGULAR MEETING DE SMET COMMON COUNCIL

June 4, 2025

The De Smet Common Council met in regular session on June 4, 2025, at 5:00 p.m., with the following present: Council members, George Cavanaugh, Bret Jensen, Dustin McCune, Dane Coughlin, Lowell Hansen, Mayor Gary Wolkow, Finance Officer Tracey Larson, and City Attorney Todd Wilkinson. Absent: Council member Pam Spader.

President Hansen called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: None.

OATH: The Oath of Office was administered by City Attorney Todd Wilkinson to Gary Wolkow - Mayor, and Dane Coughlin - Alderman III.

MINUTES: Motion was made by Cavanaugh, seconded by Coughlin, to approve the minutes of May 14, 2025, Regular Meeting minutes, all voting aye, motion carried.

CLAIMS: Motion was made by McCune seconded by Cavanaugh, to approve paying the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$44,123.98; OASI Benefit 3,375.44; Aflac, ins. premium 95.03; Dearborn National, life insurance 105.60; Delta Dental of South Dakota 461.40; VSP 180.60; The Health Pool of SD, health insurance premium 9,115.88; SDRS, retirement benefit 4,718.44; Mediacom, utilities 112.20; SDGFOA, conference registration 75.00; SDGHR, conference registration 60.00; Visa, supplies & utilities 4,415.51; Kingsbury County Treasurer, pickup title & registration 15.00; Anderson Lumber, supplies 78.60; Angie Jensen, deposit refund 275.00; Avera De Smet Memorial Hospital, drug testing 2,080.00; Avid Hawk LLC, web site monthly fee 35.00; Center Point Large Print, supplies 174.31; City of De Smet, meter deposit used for utilities 150.00; City of De Smet, petty cash 32.58; City of De Smet, utilities 1,859.89; Complete Automotive, LLC, repair & maint. 142.00; Twotrees Technologies, repair 79.42; Cook's Wastepaper & Recycling, residential garbage collection 7,508.85; CR Corner, fuel 560.76; CR Mechanical, repairs & maintenance 3,691.67; Dakota Pump, repairs & maintenance 1,604.44; DANR, annual fees 600.00; De Smet Development Corp, monthly contribution 1,000.00; De Smet Trustworthy Hardware, supplies 888.61; Department of Health, water labs 43.00; Efraimson Electric, repair & maintenance 214.28; Hawkins, pool & water chemicals 8,698.61; Innovative Office Solutions, supplies 1,244.64; Jaynie Spier, repair & maintenance 265.00; Kevin Toews, meter deposit refund 75.00; Kingsbury Electric Cooperative, repairs & maintenance 220.00; Kingsbury Electric Cooperative, repairs & maintenance 220.00; Kingsbury County Auditor, law enforcement contract 6,933.33; Kramer Mechanical, repairs 133.12; Kristy Hubbard, reimburse for supplies 307.55; Laurie Bunker, lifeguard training 1,500.00; M&J Bouncy House Rentals, supplies 2,655.00; Mack Landscaping, maintenance & repair 828.11; Maynards, supplies 12.77; Maynards, library supplies 232.24; Maynards, pool supplies 1,152.00; Micro Marketing, books 295.78;

Mogen's Heroes, supplies 1,200.00; Northwest Pipe Fittings, INC, maintenance & repair 285.23; Napa, repairs & maintenance 14.98; Northwest Pipe Fittings, INC, repairs & maintenance 484.36; Northwestern, utilities 576.33; O'Keefe Implement, Inc., Fire Department Pickup 53,700.00; Office Peeps, Inc., library supplies 163.09; Office Peeps, Inc., supplies 315.50; Olson's Pest Technicians, pest control 75.00; Oxbow, supplies 84.67; Palmlund Automotive, supplies 66.95; Patricia Nelson meter deposit refund 150.00; Robin Gigov deposit refund 50.00; Rod's Repair, maintenance & repairs 377.55; Schubloom Const, INC., maintenance & repair 127.55; SD Department of Revenue, garbage sales tax 508.89; SD Dept. of Transportation, supplies 69.53; Shawn Wallen, meter deposit refund 75.00; Stephan Albrecht, meter deposit refund 75.00; Stephanie Botkin, deposit refund 50.00; Taste of Home, magazines 21.24; Teamlab chemicals 923.50; The Main Stop, fuel 893.50; The Penworthy Company, LLC, books 237.69; Two Trees Technologies, off-site backup, supplies, software 92.50; Valley Fibercom, utilities 507.84; Victoria Winters deposit refund 50.00; Flatland Enterprise, LLC, @nd & Chase Street project 385,052.39; Halme, Main Street project 392,253.94; IMEG, water 5,750.00; IMEG, sewer 23,925.00; IMEG, water 12,890.50.

SPECIAL LIQUOR LICENSES: An application for a special liquor license was submitted by Lu Ann Klinkel, owner of Klinkel's III for an event to be held at the De Smet Event Center on June 21, 2025, from 4:00 pm - 12:00 am. Motion was made by Cavanaugh, seconded by McCune, to approve the special liquor licenses submitted by Lu Ann Klinkel, owner of Klinkel's III for an event to be held at the De Smet Event Center on June 21, 2025, from 4:00 pm - 12:00 am, all voting aye, motion carried.

BUILDING PERMITS: Motion was made by Coughlin, seconded by Cavanaugh, to approve the building permit applications submitted by Killin' It, LLC - renewal of building permit #808 , new commercial structure, Scott Steffensen - patio, Mikenna Hojer - garden shed, Earl & Jenny Poel - addition to residential structure, all voting aye, motion carried.

HWY 14 TRAIL: Jamie Lancaster met with the council to give an update to the council on the HWY 14 Trail project. Lancaster presented a projection of the trail project mapping that highlights different areas and phases of the project. Areas along the trail will feature native plants, elevated walkways, an observation tower, and floating boardwalk. The committee working on the Hwy 14 Trail project will be applying for grant funding. Discussion was held about extending the trail project further west along Hwy 14 to connect existing sidewalk with the trail and to provide parking for people using the trail.

PUBLIC COMMENTS: Jenny Grover expressed her concern with council members understanding and upholding of the ordinances.

INFRASTRUCTURE, MAIN STREET & WATER TOWER PROJECTS: Karen DeGeest and Carter Klapperich, Engineers for IMEG, met with the council to discuss the infrastructure projects, water tower, and Main Street project updates. Engineer DeGeest reported that Bowes Construction is done paving 2nd Street and Chase Street; Flatland is cleaning up boulevards; and Timmons will be finishing concrete work on 2nd Street this week. DeGeest discussed the change orders and project pay requests.

Ottertail Power will do any cleanup they cause necessary from re-installing 2nd Street & Chase Street streetlights. A final project walk-through will be scheduled with the contractor, city, SD DANR, and engineers. Discussion about concerns along the 2nd and Chase Street project area were discussed. DeGeest reported that the test results for lead paint on the outside and inside of the water tower came back positive. This will require a change order in the amount of \$43,000.00 for the changes to remove the lead paint. Ottertail Power is going to move a power line by the water tower and could cause a one-month delay in the tower project until this is completed. Updates on the Main Street project included all the businesses have been connected to the temporary water lines. The replacement of the water mains has been started at the south end of Calumet Avenue. Deon Koistinen with Halme, Inc. was present at the meeting and reported that barricades and snow fence is being installed for pedestrian safety. Specific crossing areas will be installed, Efraimson Electric and Ottertail Power will be on site next week to start on the electric and streetlights. A change order in the amount of \$40,429.35 for different sized materials, additional concrete was explained to the council.

PROJECT CHANGE ORDERS: Motion was made by Cavanaugh, seconded by McCune, to approve Change Order #1 - water tower in the amount of \$43,000.00, Change Order #3 - Main Street project in the amount of \$40,429.35, and Change Order #4 - 2nd Street & Chase Street in the amount of \$67,679.76, all voting aye, motion carried.

FIRST READING TO AMEND ORDINANCE VIII-2GA, SECTION VII-2-3. STANDARDS and REGULATIONS: Motion was made by Coughlin, seconded by Cavanaugh, to approve the first reading to amend Ordinance VIII-2GA, Section VII-2-3. Standards and Regulations, to reduce the monthly garbage for regular service with one container from \$19.38 to 18.50, senior rate from \$18.74 to 17.86, and the extra per charge to \$8.00, all voting aye, motion carried.

FIRST READING TO AMEND ORDINANCE VI-1 STREET TRAFFIC, SECTION VI-1-39 RIDING BICYCLES and SCOOTER ON SIDEWALKS: Motion was made by McCune, seconded by Cavanaugh, to approve the first reading to amend ORDINANCE VI-1 STREET TRAFFIC, SECTION VI-1-39 RIDING BICYCLES and Calumet Ave. from 1st Street to 4th Street, all voting aye, motion carried.

GOLF CART ORDINANCE: City Attorney Wilkinson read an ordinance drafted to mirror the SD Codified Law regulations, to allow a licensed driver to drive an insured golf cart on city streets for transporting to and from the golf course with the purchase of city permit. Motion was made by Hansen, seconded by Jensne, to approve the first reading to approve Ordinance No. VI-11 Golf Cart Traffic Regulations, to allow a licensed driver to drive an insured golf cart on city streets for transporting to and from the golf course with the purchase of city permit, all voting aye, motion carried.

MEDIACOM PROPERTY: Motion was made by Cavanaugh, seconded by Jensen, to accept the donation of the Mediacom property located west of the Main Lift Station, all voting aye, motion carried.

EXECUTIVE SESSION: Motion was made by Coughlin, seconded by Jensen, to go into executive session to consult with the City Attorney about

contracts at 6:16 pm, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 6:54 pm.

EVENT CENTER VOLUNTEER: Motion was made by Cavanaugh, seconded by McCune, to approve Ann Lesch as an Event Center volunteer, all voting aye, motion carried.

STREETS: Ryan Peterson, Street Supt. Met with the council to inform them that Highway Improvement will be here next week to crack seal streets, and The Road Guy will be here in three weeks to chip seal. Supt. Peterson attended a pre-construction meeting for the highway street replacement project being done by the State. Boring of the electric lines will begin next week. Quotes to replace a culvert on 4th Street with a valley gutter or a new culvert was presented to the council. The Council questioned Supt. Petersen about when street patching would happen and noted specific areas that need to be completed quickly.

HWY 14 & 25 CONCRETE REPAIR: Two quotes were received to repair the concrete on Hwy 14 & Hwy 25 from the water break. Repairs to the concrete need to meet state specifications. The quotes received and presented are as follows: Castlerock Construction & Concrete, Inc. \$30,918.42 and Timmons Construction, Inc. \$91,035.88. Motion was made by Cavanaugh, seconded by McCune, to approve hiring Castlerock Construction in the amount of \$30,918.42 to repair the areas in the Hwy 14 & 25 from the water break, all voting aye, motion carried.

SURPLUS PROPERTY: Motion was made by McCune, seconded by Coughlin, to approve declaring a 1996 Ford F150 Pickup with approximately 129,766 miles as surplus property to be sold and six (6) black Event Center folding chairs as surplus property for disposal, all voting aye, motion carried.

APPRAISAL COMMITTEE: Motion was made by Cavanaugh, seconded by Coughlin, to appoint Shawn Wolkow, Casey Harty, and Eric Easten to appraise the 1996 Ford F150 Pickup declared as surplus property, all voting aye, motion carried.

RUS RESCHEDULE: Motion was made by Cavanaugh, seconded by McCune, to approve rescheduling a free dumping date due to the weather to June 28, 2025, from 10:00 AM - 2:00 PM, all voting aye, motion carried.

PROJECT PAYMENTS: Motion was made by Hansen, seconded by Jensen, to approve the project pay requests - IMEG, pay request 23007847.01-1 Water tower painting \$5,750.00; IMEG, pay request 22006268.03-7 2nd Street & Chase Street Sewer \$23,925.00; IMEG, pay request 21005454.04-2- Main Street water \$12,890.50; Flatland Enterprise, LLC pay request 7 \$385,052.39 (water 181,790.89, sewer 46,729.54, city 156,531.96); Halme Inc., pay request #3 - Main Street \$392,253.94 (water 296,230.75, sewer 70,545.94, city 12,338.53, CAG 13,138.72), all voting aye, motion carried.

DE SMET DEVELOPMENT CORPORATION: De Smet Development Coordinator, Jamie Lancaster, informed the council that the Annual Development Corporation meeting will be held on June 10, 2025, at the Oxbow, at 7:00 AM, Bill Even has been appointed as the new Commissioner of the Governor's Office of Economic Development, the new meat locker is waiting for the environmental review, and over 2,000 De Smet Community Guides have been distrusted to welcome centers around the state.

SRF LOAN #1: FO Larson requested authorization to request approval from SD DANR to make an additional balloon principal payment in the amount of \$30,000.00 to apply to the SRF Loan #1. Motion was made by

Cavanaugh, seconded by McCune, to authorize the request to the SD DANR to make an additional payment in the amount of \$30,000.00 to apply to the SRF Loan #1, all voting aye, motion carried.

FINANCIAL REPORT: Motion was made by Coughlin, seconded by McCune, to approve the May 2025 Cash Balances Report as presented by the Finance Officer, all voting aye, motion carried.

OVERTIME: Motion by Cavanaugh, seconded by Coughlin, to approve the overtime hours for the month of May as presented, all voted aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the May law enforcement report.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen, seconded by Coughlin, all voting aye.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$_____